



Approved as revised.

GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, February 21, 2017**

Governing Board members, administrators, faculty and staff gathered in the Griffin Gate for a presentation led by Vice Chancellor Workforce & Organizational Development John Valencia on programs within his division. Executive Director of the Foundation for Grossmont & Cuyamaca Colleges Sally Cox highlighted the Strong Workforce program; Corporate Advancement Developer Erin Roberts and Workforce Development Assistant Charlene Alsbaugh provided information on Corporate College training, fee based and grant funded programs; and Associate Vice Chancellor Research, Planning & Institutional Effectiveness Christopher Tarman provided Board members with a demonstration of Workday. This continues our conversations about student success.

The regular meeting of the Governing Board for the Grossmont-Cuyamaca Community College District began at 5:36 p.m., in the Grossmont College Griffin Gate.

Members Present: Trustees Adams, Barr, Garrett, Hiel, and Justeson, and Student Trustees Caparelli and Esparza

Members Absent: None

Others Present: Chancellor Miles, Presidents Abu-Ghazaleh and Barnes, Vice Chancellors Corcoran, Rearic, and Valencia, legal counsel Timothy Garfield, and college administrators, members of the staff, students, and interested citizens

Call to Order

Board President Garrett called the meeting to order at 5:38 p.m.

Public Presentations

There were no public presentations on closed session items.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:38 p.m., and the Board met in closed session until approximately 6:33 p.m., in the Associated Students of Grossmont College (ASGC) Board Room; pursuant to Education Code Section 76030 to consider the permanent expulsion of one Grossmont-Cuyamaca Community College student; pursuant to Government Code Section 54956.9 to confer with legal counsel concerning one case of pending litigation: Cogar vs. GCCCD; and consider significant exposure to one case of potential litigation; Section 54957 to consider public employee discipline/dismissal/release; to consider the Chancellor's performance evaluation; and Section 3549.1 to confer with the District Chief Negotiator, Tim Corcoran, regarding bargaining matters concerning Administrators' Association, American Federation of Teachers (AFT), California School Employees Association Chapter 707 (CSEA), and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:43 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced that in closed session the Governing Board, by a vote of 5-0, approved a separation agreement between the District and a Grossmont College faculty member; and also by a vote of 5-0, accepted the recommendation from the college president for the permanent expulsion from Grossmont and Cuyamaca Colleges of student identified as 7329.

Public Presentations

See *Items Pulled* section contained in these minutes.

Call to Order

5:38 p.m.

Public Presentations

None

Closed Session

5:38 p.m.

Open Session

6:43 p.m.

**Closed Session
Announcements**

Public Presentations

Changes to Docket of Business

Chancellor Miles announced there were no changes to the docket.

Approval of Minutes

On motion of members Barr/Hiel with a unanimous vote of 5-0, the Board approved the January 17, 2017, regular, and January 20, 2017, special, meeting minutes.

Reports of the Governing Board

Governing Board members expressed appreciation for the Corporate College, Strong Workforce and Workday workshop and information provided. Board members also reported on advocacy trips to Sacramento and Washington, D.C., and the opportunity to meet with legislators to discuss state and federal legislative items. They commended the student leaders who were part of the advocacy team for their respectful and informed legislative work.

Trustee Hiel attended the San Diego & Imperial Counties Community College Association (SDICCCA) dinner. He also attended the Spring Grossmont & Cuyamaca Scholarship Awards **and the Cuyamaca College 3rd Annual Powwow.**

Student Trustee Caparelli reported on student activities and events.

Report of the Board President

Board President Garrett attended the Spring Grossmont & Cuyamaca Scholarship Awards. He commented on the connection between the movement in Congress to provide workforce development, today's Board workshop and the good work we are already doing.

Adoption of Consent Calendar

On motion of members Barr/Justeson, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included the following:

Operations

Grossmont-Cuyamaca Community College District Governance Structure

Handbook—Adopted the Grossmont-Cuyamaca Community College District Governance Structure Handbook, as recommend by the Chancellor. Refer to item 201 attached to the docket.

Board Policies Update—Reviewed and adopted revisions to board policy BP2710 Conflict of Interest, BP 3060 Institutional Code of Conduct, BP 3410 Nondiscrimination, BP 4022 Course Approval, BP 4025 Philosophy and Criteria for Associate Degree and General Education, BP 4050 Articulation, BP 4060 Delineation of Functions Agreements, BP 4100 Graduation Requirements for Degree and Certificates, BP 4101 Independent Study, BP 4105 Distance Education, BP 4226 Multiple and Overlapping Course Enrollments, BP 4228 Course Repetition-Signiant Lapse of Time, BP 4229 Course Repetition-Variable Units, and BP 6300 Fiscal Management, as recommended by the Chancellor. Refer to item 203 attached to the docket.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Refer to item 301 attached to the docket.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Refer to item 302 attached to the docket.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of January 2017, and granted authority to execute appropriate documents. Refer to item 303 attached to the docket.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Refer to item 304 attached to the docket.

Changes to Docket

No changes

Minutes

Approved 1/17/17 reg.
1/20/17 spc. minutes

Rpts of the Board

Hiel

Caparelli

Board President Rpt

Garrett

Adoption of Consent Calendar

Operations

GCCCD Governance
Structure Handbook

Board Policies Update

Budget and Finance

Budget Status and
Requested Changes

Budget Revisions

Purchase Orders and
Warrants

Ratification of Signatures
on Agreements

Out-of-State Travel to Washington, D.C. for the National Phi Rho Pi Speech and Debate Tournament, April 7-16, 2017—Granted authority to the Chancellor to authorize 3-10 students and 1-2 coaches from Grossmont College to travel to Washington, D.C., (Tyson’s Corner) for the National Phi Rho Pi Speech and Debate Tournament, April 7-16, 2017. Refer to item 305 attached to the docket.

Supplies, Equipment, and Services

Resolution 17-008 Purchases of Various Commodities Pursuant to Cooperative Contracts Awarded by the Cooperative Purchasing Network—Adopted Resolution 17-008 purchases of various commodities as needed from vendors awarded cooperative contracts by The Cooperative Purchasing Network and permitted by Public Contract Code 20652, and authorized the Chancellor to execute the necessary contract documents. Refer to item 351 attached to the docket.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of January 17, 2017, through February 20, 2017. Refer to item 501 attached to the docket.

Instructional and Computer Lab Tech Job Family Restructure and Reclassification—Granted authority to the Chancellor to adopt the restructuring and reclassification of phase one (1) of the Instructional and Computer Lab Tech job family review to bring job descriptions in alignment with current duties, and remove unused and out-of-date job descriptions from the job family classification. Refer to item 502 attached to the docket.

Sabbatical Projects 2017-2018—Ratified the Sabbatical Leave Committee selection of ten sabbatical projects for the academic year 2017-2018 for Grossmont College and Cuyamaca College academic faculty members Shina Alagia, Gareth Davies Morris, Dave Dillon, Cindi Harris, William Hoaglin, Beth Kelley, Jeff Lehman, Duncan McGehee, Cyrus Saghafi, and Cary Willard, as presented by the Chancellor. Refer to item 503 attached to the docket.

Ratification of Tentative Collective Bargaining Agreement between California School Employees Association, Chapter 707, and Grossmont-Cuyamaca Community College District—Ratified the Tentative Collective Bargaining Agreement between California School Employees Association, Chapter 707, and Grossmont-Cuyamaca Community College District Board of Trustees, as recommended by the Chancellor. Refer to item 504 attached to the docket.

Information

Semi-Annual Facilities Construction Update—Semi-Annual Facilities Construction Update for the period ended December 31, 2016. Refer to item 651 attached to the docket.

District Quarterly Financial Reports—Considered the Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending December 31, 2016; b) Quarterly Report on Trust Fund Balances as of December 31, 2016; and c) Schedule of Investments Report as of December 31, 2016, as presented by the Chancellor. Refer to item 652 attached to the docket.

Proposition V Citizens’ Bond Oversight Committee Annual Report—Considered the 2016 *Proposition V* Citizens’ Bond Oversight Committee Annual Report, as presented by the Chancellor. Refer to item 653 attached to the docket.

Employment of Tenure Track Faculty for 2017-2018—Considered employment of tenure-track faculty, as recommended by the Chancellor. Refer to item 654 attached to the docket.

Travel to Washington, D.C. for the National Phi Rho Pi Speech and Debate Tournament, April 7-16, 2017

Supp., Equip & Svc

Resolution 17-008 Purchases of Various Commodities Per Cooperative Contracts Awarded by the Coop Purchasing Network

Personnel

Personnel Actions

Instructional and Computer Lab Tech Job Family Restructure and Reclassification

Sabbatical Projects 2017-2018

Ratification of Tentative Collective Bargaining Agreement between CSEA and GCCCD

Information

Semi-Annual Facilities Construction Update

District Quarterly Financial Reports

Proposition V Citizens’ Bond Oversight Committee Annual Rpt

Employment of Tenure Track Faculty for 2017-2018

Administrative Procedures Update—Reviewed revisions to administrative procedures AP 2710 Conflict of Interest, AP 3060 Institutional Code of Conduct, AP 3410 Nondiscrimination, AP 4022 Course Approval, AP 4025 Philosophy and Criteria for Associate Degree and General Education, AP 4050 Articulation, AP 4060 Delineation of Functions Agreements, AP 4100 Graduation Requirements for Degrees and Certificates, AP 4101 Independent Study, AP 4105 Distance Education, AP 4226 Multiple and Overlapping Course Enrollments, AP 4228 Course Repetition-Significant Lapse of Time, AP 4229 Course Repetition-Variable Units, and AP 6300 Fiscal Management. Refer to item 655 attached to the docket.

Administrative
Procedures Update

Items Pulled

Items Pulled

Resolution 17-009 In Support of Students from all Backgrounds, Regardless of Background, Race, Ethnicity, Heritage, National Origin, Immigration Status, Religion, Age, Gender, Gender Identity, or Ability pulled by Board President Garrett for public comment. Grossmont College Counselor and co-chair of the Undocumented Students Task Force Pearl Lopez spoke in favor of the resolution supporting vulnerable student populations and commended efforts on the timely opening of the Dream Center in 2016. Grossmont college student Blanca Valdez expressed appreciation for the resolution and for providing the Dream Center as a safe space for students. On motion of members Justeson/Adams, with a unanimous vote of 5-0 and advisory votes in favor by student trustees Esparza and Caparelli, the resolution was adopted. Refer to item 202 attached to the docket.

Resolution 17-009 In
Support of Students from
all Backgrounds, adopted

Report of the Chancellor

Report of Chancellor

Gafcon Program Manager Penny McGrew and LPA, Inc. (and project architect for Building 31 Melina Aluwi) provided the semi-annual facilities construction update, which included the following highlights:

Semi-Annual
Construction Update by
Penny McGrew and
Melina Aluwi

- Overview of sustainability initiatives and energy conservation goals
- Cuyamaca College projects, including the new Student Services Building, Building L remodel, and renovation of the Ornamental Horticulture Building M
- Grossmont College projects, including Building 31 Science, Math & Career Tech Complex, the new Arts & Communication Complex, including the teaching and performance theatre, and Exercise Science renovation and track enhancement

Vice Chancellor Sue Rearic reviewed the Citizens' Bond Oversight Committee (CBOC) Annual Report noting the CBOC represents the community in oversight of the District's bond-funded construction projects. She noted the CBOC reviews the District's compliance and accountability in spending bond funds, scheduling projects, and establishes committees to take on specific tasks.

Rearic

The winners of the League for Innovation in the Community College *John & Suanne Roueche Excellence Award* were announced and honored (those present were introduced) as follows:

John & Suanne Roueche
Excellence Award
Winners: Halsted,
Nichols, DeKoning,
Donelson, Conklin

- Marion DeKoning, Art History Professor/Study Abroad, Grossmont College
- Shaun Donelson, Administration of Justice Instructor, Grossmont College
- Lauren Halsted, English Instructor, Cuyamaca College
- Terrie Nichols, Math Instructor, Cuyamaca College
- Nicole Conklin, Director Campus and Parking Services, District Services

Chancellor Miles stated all five recipients were making a difference in student success. She thanked them for their leadership on behalf of students.

Chancellor Miles provided the following report:

Miles

- Vice Chancellor Human Resources Tim Corcoran was elected to the Alliance of Schools for Co-Op Insurance, a statewide joint powers authority focused on controlling cost and quality of insurance services for public education agencies.

- In support of students, Chancellor Cindy Miles and presidents Julianna Barnes and Nabil Abu-Ghazaleh signed the American Council on Education letter to the Secretary of Homeland Security, John Kelly, affirming the importance of international students and the need to ensure the U.S. remains the destination of choice for higher education and that the needs and nature of higher education are reflected on immigration and related policies.
- Expressed appreciation to all those who attended the Chancellor's Colloquia and for their engagement.
- While in Washington, D.C., the advocacy team heard Secretary of Education Betsy DeVos speak about the importance of community college in higher education.
- Commended the colleges on their convocations, with special note of Grossmont College keynote speaker Diego Navarro on student equity; and the Cuyamaca College student panel, which shared their student experiences.
- The East County Education Alliance (ECEA) high school principals meeting was held at Grossmont College, providing an opportunity for discussions on dual enrollment and potential pathways.

Cuyamaca College President Barnes reported that state and national representatives from the Ford ASSET program visited the campus to discuss expanding the program for distance education learners.

Barnes

Associate Vice Chancellor Workforce & Organizational Development John Valencia reported \$72,000 was awarded to 132 students at the Spring Scholarship Awards, and that former foundation president Judy Garrett was honored at the event for her service. He also reported the District was one of six community college districts out of 51 that applied (and the only one in the region), to receive a \$1.5M grant from the CA Promise Initiative. These funds will help with the work of the ECEA to pay for the Jump Start Program, career workshops, mentoring, and a data and evaluation system to track student progress.

Valencia

Regarding docket item 502 Instructional and Computer Lab Tech Job Family Restructure and Reclassification, Human Resources & Labor Relations Specialist Cheryl Detwiler provided the following information:

Detwiler

- All classifications within the computer technology job family underwent a comprehensive review over a period of years to ensure we are meeting the needs of the programs we serve.
- Union, human resources, and classified staff representatives were involved in desk audits and review of job descriptions to ensure accuracy and successful completion of the full review for recommendations on 11 positions.
- Payroll provided critical budget analysis and budget impacts.
- The project went smoothly due to the diplomacy and efforts of all involved.

The Chancellor's Cabinet member reports were distributed.

Cabinet Reports

Staff Communication

Staff Reports

Cuyamaca College Academic Senate President Raul Carmona and Grossmont College Academic Senate President Tate Hurvitz provided comments and updates.

Adjournment

Adjournment

| 8:25 p.m.

Respectfully submitted,

Approved by the Governing Board

March 21, 2017

Cindy L. Miles, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer J. Danks
Recording Secretary